

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 14, 2010

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, April 14, 2010 at the Oxford Fire Department Meeting Hall.

Members Present: Bellairs, Bunting, Cryderman, Dunn, Ferrari, Spisz, Wright

Members Absent: None

Also Present: Fire Chief Scholz, Engineer Mayer, C.J. Carnacchio-Oxford Leader, Parks & Recreation Director Davis, Village Manager Young, Recording Secretary Harrison, a cameraman, and approximately 14 citizens.

Supervisor Dunn called the meeting to order at 7:03 pm.

APPROVAL OF THE AGNEDA

Trustee Spisz moved, Trustee Cryderman seconded, to approve the Regular Meeting Agenda of April 14, 2010 with the following amendments:

- Add Tech Resources invoice to Consultant Bills under Consent Agenda
- Discuss item 10m., Maintenance costs, with item 10e. Safety Path Maintenance Contract

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Beth Nuccio introduced herself to the Board and informed them she is running for County Commissioner.

A resident spoke about the recent heroin overdose and death of a young Oxford resident. He commented there is a drug problem within the Oxford Schools and community and would like to discuss ways to address the problem and to offer help to those that need it. *It was decided to put this on the next regular meeting agenda for further discussion.*

APPROVAL OF CONSENT AGENDA

Trustee Cryderman moved, Clerk Wright seconded, to approve the Consent Agenda with the following amendment:

- Remove Regular Bills through April 9, 2010

Roll Call:

Ayes: Bunting, Cryderman, Wright, Dunn

Nays: Bellairs, Ferrari, Spisz

Absent: None

Motion Carried

FIRST READING OF A PROPOSED AMENDMENT TO ZONING ORDINANCE NO. 67A:

- BUILDING OFFICIAL TO ZONING ADMINISTRATOR – ARTICLES 5-14
- SIGNAGE – ARTICLE 9 – SECTION 9.5 SIGNS ALLOWED WITHOUT A PERMIT
- TEMPORARY SIGNS – ARTICLE 9 – SECTION 9.10
- ESTABLISHMENT OF PLANNING COMMISSION – ARTICLE 19 (NEW)

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Treasurer Ferrari moved, Trustee Cryderman seconded, to schedule the Second Reading and possible adoption of the proposed Amendment to Zoning Ordinance No. 67A, items i, ii, iii, iv, for the May 12, 2010 regular Township Board meeting; with the exception of "Help Wanted" signs under Temporary Signs, Article 9 Section 9.10 (h), amending the paragraph by placing a period after the words "...displayed on private property" and deleting the remainder of the sentence.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

FIRE DEPARTMENT –None

UNFINISHED BUSINESS

ENGINEERING PROPOSAL FOR GLENMOOR DRIVE DRAINAGE INVESTIGATION

Trustee Bunting moved, Trustee Cryderman seconded, to inform the residents it is the Boards' position the increase in water is a result of nature, and that the Township is willing to help provide suggestions through a meeting with residents, Township Supervisor Dunn, and possibly the Township Engineer; but the Township cannot incur costs to rectify this concern.

Ayes: 2 Nays: 5 Absent: 0 Motion Failed

Treasurer Ferrari moved, Trustee Cryderman seconded, to have Supervisor Dunn sit down with Engineer Mayer and the two Glenmoor residents, Scott Huller and Mike Olson, and have them discuss the drainage issue in Glenmoor and to report back to the Township Board at the May meeting.

Ayes: 4 Nays: 3 Absent: 0 Motion Carried

ELKVIEW ESTATES

Trustee Cryderman offered to assist Supervisor Dunn in the SAD process and they will keep the Board updated on their progress. Engineer Mayer suggested while collecting signatures for the petition, easements be obtained and permission acquired from the homeowners where MDEQ permits are needed. No action taken.

NOTA INTERGOVERNMENTAL AGREEMENT

Treasurer Ferrari moved, Trustee Cryderman seconded, that the Oxford Township Board recommends the following changes to the new NOTA Intergovernmental Agreement: 1) that the term of the Agreement be revised from twenty (20) years to five (5) years; 2) that ridership designation be specifically detailed (i.e. riders are not counted twice - for being covered by a grant and again to a specific community); and 3) that any community that chooses to opt out will get its percentage share of NOTA assets and personnel.

Roll Call:

Ayes: Cryderman, Spisz, Dunn, Ferrari, Bellairs, Bunting
Nays: Wright
Absent: None
Motion Carried

PROFESSIONAL SERVICES COMMITTEE

Report and discussion only. No action taken.

NEW BUSINESS

SENTINEL WELL INSTALLATION PROPOSAL FROM PEERLESS MIDWEST

Trustee Spisz moved, Trustee Cryderman seconded, to table for further discussion and to bring it back to the May 12, 2010 regular meeting.

Ayes: 0 Nays: 7 Absent: 0 Motion Failed

Treasurer Ferrari moved, Trustee Spisz seconded, to approve the proposal from Peerless-Midwest, Inc. for installation of two nested sentinel well sets and authorize Supervisor William Dunn to sign the proposal on behalf of Oxford Township as presented, in the amount of \$15,950.00 to be allocated from account #101-299-821.007, Unallocated – Engineering Fees Wellhead Protection.

Roll Call:

Ayes: Cryderman, Bellairs, Spisz, Ferrari, Wright, Dunn
Nays: Bunting
Absent: None
Motion Carried

TOWNSHIP HALL GROUNDS MAINTENANCE CONTRACT

Supervisor Dunn moved, Trustee Cryderman seconded, to accept the D & W Lawn Services, LLC bid as presented and award the Grounds Maintenance contract to D & W Lawn Services, LLC from April 14, 2010 to December 31, 2012 in the total bid amount of \$6,778.00; this \$6,778.00 amount shall be payable in the amount of \$2,150.00 for 2010; \$2,258.00 for 2011; and \$2,370.00 for 2012; D & W Lawn Services, LLC shall maintain the areas as specified in the contract and as outlined in the Bid Packet, and Supervisor William Dunn is authorized to sign the contract on behalf of the Charter Township of Oxford contingent upon all insurance policies being in place and for Supervisor William Dunn to meet with D & W Lawn Services, LLC to confirm responsibilities of D & W Lawn Services, LLC prior to signing the Grounds Maintenance contract.

Roll Call:

Ayes: Cryderman, Wright, Dunn, Spisz, Bunting, Bellairs, Ferrari
Nays: None
Absent: None
Motion Carried

2010 CHLORIDE PROGRAM

Treasurer Ferrari moved, Trustee Cryderman seconded, to contract with both Road Maintenance Corp and the Road Commission for Oakland County for chloride service for 2010 on a 50% Township and 50% resident participation for individual orders on public gravel roads, with the Township contribution being allocated from the Telecommunications Fund.

Roll Call:

Ayes: Wright, Dunn, Ferrari, Spisz, Bellairs, Bunting, Cryderman
Nays: None

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Absent: None
Motion Carried

PROPOSED REZONING, ADD GRAVEL OVERLAY TO PARCEL #04-11-300-005

Treasurer Ferrari moved, Trustee Spisz seconded, to approve the rezoning of 40 acres, Parcel #04-11-300-005, currently zoned SF-3 to the Sand and Gravel Overlay district located along a west portion of Gardner Road and north of Oxford Road; and further that before any sand and gravel mining commences on Parcel #04-11-300-005 a Special Land Use permit for sand and gravel extraction will be required.

Roll Call:

Ayes: Bunting, Cryderman, Ferrari, Bellairs, Spisz, Wright, Dunn
Nays: None
Absent: None
Motion Carried

SAFETY PATH MAINTENANCE CONTRACT

Treasurer Ferrari moved, Trustee Spisz seconded, that Oxford Township contract with the Parks & Recreation Department to take care of the safety path summer maintenance by cutting the grass every two weeks; mowing the grass of the First Street property monthly; cutting the grass, trash removal, minor tree trimming, and minor site repairs at the Vets Hall as needed; at an hourly rate not to exceed \$58.00 an hour unless a lesser rate can be negotiated.

Treasurer Ferrari amended the motion, Trustee Spisz re-supported

Amended to include: that Clerk Wright is to meet with Parks & Recreation Director Davis to come up with an agreeable amount not to exceed \$58.00 an hour.

Treasurer Ferrari amended the motion, Trustee Spisz re-supported

Amended to include: for the calendar year 2010.

Roll Call:

Ayes: Bunting, Bellairs, Spisz, Ferrari
Nays: Cryderman, Wright, Dunn
Absent: None
Motion Carried

MAINTENANCE COSTS (Moved up to discuss with above item)

Trustee Spisz moved, Treasurer Ferrari seconded, to direct the Township Supervisor and Clerk to investigate combining similar tasks completed at multiple locations throughout the Township and bring a proposal back to the May 12, 2010 Board meeting for review and potential of requesting bids.

Trustee Spisz amended the motion, Treasurer Ferrari re-supported

Amended to change the Township Supervisor to Trustee Spisz.

Roll Call:

Ayes: Wright, Spisz, Dunn, Cryderman, Bellairs, Bunting, Ferrari
Nays: None

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Absent: None
Motion Carried

PARKS AND RECREATION CONSOLIDATION PROPOSAL

Clerk Wright moved, Trustee Spisz seconded, to send Trustee Spisz's proposal to the Oxford Township Parks & Recreation Commission for their feedback on whether they would like to move forward with the proposal now or in the future.

Ayes: 6 Nays: 1 Absent: 0 Motion Carried

Trustee Bellairs moved, Supervisor Dunn seconded, to also have the Parks & Recreation Commission consider a "rent to buy" option of the old Township Hall.

Ayes: 5 Nays: 2 Absent: 0 Motion Carried

OXFORD TOWNSHIP DISPATCH SERVICES

Trustee Spisz moved, Trustee Bellairs seconded, to authorize Supervisor Dunn and Clerk Wright to initiate the Request for Proposal (RFP) process for dispatch services for the Charter Township of Oxford; responses to the RFP shall be due back and available to present the results at the May 12, 2010 Board meeting.

Ayes: 2 Nays: 5 Absent: 0 Motion Failed

Trustee Bellairs moved, Trustee Bunting seconded, to invite both Oakland County and Oxford Dispatch to a Special June 16, 2010 meeting to bring forth presentations to include their dispatch services and cost.

Ayes: 5 Nays: 2 Absent: 0 Motion Carried

OXFORD TOWNSHIP BUDGET PROCEDURE

Discussion only, no action taken.

PROPOSED ZONING ORDINANCE AMENDMENT – BUSINESS FOR DISPENSING MEDICAL MARIJUANA

It was the consensus of the Board not to move forward with an ordinance at this time.

ORDINANCE 103.003, LAND DIVISION AND ORDINANCE 104A.005, ACREAGE DIVISIONS – PREPARATION FOR FIRST READING

It was the consensus of the Board to bring this back for First Reading at the May 12, 2010 meeting and for Board members to keep this information for that meeting.

2010 TRI-PARTY FUNDING AGREEMENT

Treasurer Ferrari moved, Trustee Cryderman seconded, to authorize Supervisor William Dunn to execute the 2010 Tri-Party Program Local Cost Participation Agreement between the Road Commission of Oakland County and Oxford Township for the agreed upon project, which is Dunlap Road from Seymour Lake Road to north of the Township Hall; this is RCOC Board Project #50381 for a total cost of \$50,713.00 with the Township share of \$16,904.60 to come from the Highway/Roads Fund.

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Ayes: Bunting, Bellairs, Ferrari, Dunn, Wright, Spisz
Nays: Cryderman
Absent: None
Motion Carried

RESOLUTION – MENTAL HEALTH AWARENESS MONTH

Treasurer Ferrari moved, Clerk Wright seconded, to adopt the Oakland County Community Mental Health Authority Mental Health Month – May, 2010 Resolution, as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

REGULAR BILLS THROUGH APRIL 9, 2010

Treasurer Ferrari moved, Clerk Wright seconded, to approve the Regular bills through April 9, 2010 making the mileage adjustments as detailed by Clerk Wright.

Roll Call:

Ayes: Bellairs, Ferrari, Wright, Dunn
Nays: Spisz, Bunting, Cryderman
Absent: None
Motion Carried

BOARD OF TRUSTEE COMMENTS

Trustee Bunting thanked Treasurer Ferrari and Trustee Spisz for their thought and work on the Parks & Recreation consolidation proposal, and asked for prayers for police officers, firefighters, and American soldiers that are keeping us safe.

Trustee Cryderman commented he appreciates the time he spends with the other Board members at these meetings.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Bellairs seconded, to adjourn the meeting at 10:50 pm.

Ayes: 6 Nays: 1 Absent: 0 Motion Carried

William Dunn, Supervisor

Curtis Wright, Clerk

Date Approved
/lmh