

**CHARTER TOWNSHIP OF OXFORD  
COUNTY OF OAKLAND MICHIGAN**

**SYNOPSIS**

Of the Regular Meeting of the Charter Township of Oxford Board of Trustees held on November 14<sup>th</sup> 2007 at the Oxford Veterans Memorial Civic Center.

PRESENT: Trustee Behnke, Trustee Bellairs, Trustee Fitchena, Trustee Kniffen, Clerk Sanderson

ABSENT: Supervisor Dunn, Treasurer Ferrari

The following actions were taken:

Appointed Trustee Kniffen as acting Chairperson for tonight's Board of Trustees Regular Meeting.

Approved the agenda as amended.

Approved the Consent Agenda, with the removal of the Regular Bills.

Opened the Public Hearing to consider 2007 CDBG reprogramming from Remove Architectural Barriers to Public Services (Emergency Services).

Closed the Public Hearing.

Reprogrammed Community Development Block Grant (CDBG) Funds of \$10,439.00, from architectural barriers and to place that into Public Services (Emergency Services); further, to authorize CDBG Program Coordinator Joseph G. Ferrari to sign all 2007 CDBG contract amendments pertaining to this program on behalf of the Charter Township of Oxford.

Opened the Public Hearing to consider CDBG suggested funding for 2008.

Closed the Public Hearing.

Allocated 2008 Community Development Block Grant (CDBG) Funds in the following manner:

- \$12,439.00 (2 each @ \$5,000.00 and one partial at \$2,439.00) – For the OLHSA Minor Home Repair: Housing-Minor Home Repair. This will provide a Mobile Minor Home Repair Program for approximately three (3) low and moderate income households residing in either the Parkhurst or Lake Villa Mobile Home Park. This activity will be administered through one county-level contract with OLHSA. Repairs will conform to Oakland County guidelines.
- \$18,000.00 – For the Oxford Township Parks and Recreation to make ADA Improvements at Seymour Lake Township Park.
- \$2,500.00 – For HAVEN: Public Services – Battered and Abused Spouses. This will provide services for approximately 25 abused spouses and their children who are Oxford Township residents. This activity will be administered through one county-level contract with HAVEN.

In the case that CDBG funding comes in less than anticipated, the allocation for the Mobile Home Minor Home Repair Program is to be reduced appropriately. The Charter Township of Oxford Board of Trustees also authorizes CDBG Coordinator Joseph G. Ferrari to prepare all the necessary documents and authorizes Supervisor William Dunn to sign the 2008 annual CDBG submittal and 2008 Sub recipient Agreement on behalf of the Township.

Accepted the Employment Agreement between John H. LeRoy and the Charter Township of Oxford; further, to authorize Supervisor William Dunn to sign the necessary document(s).

Accepted the recommendation from Fire Chief LeRoy to hire First Assistant Chief Peter Scholz as the full-time Deputy Fire Chief.

Authorized the purchase of a Lifepak 12 Cardiac Monitor unit from Medtronic Emergency Response Systems for the quote of \$18,760.94.

Adopt the following Resolution:

Charter Township of Oxford  
County of Oakland  
State of Michigan  
Resolution

WHEREAS, the Charter Township of Oxford is in receipt of a letter from the Oakland County Drain Commissioner, requesting the collection of lake level real property assessments; WHEREAS, the total of the attached list (exhibit B) lake levels to be transferred to the 2007 Tax Roll is \$27,482.66;

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Oxford Board of Trustees authorizes the Township Assessor to spread the above lake levels on the 2007 Tax Roll. Adopted the following Resolution.:

Charter Township of Oxford  
County of Oakland  
State of Michigan  
Resolution

WHEREAS, the Charter Township of Oxford is in receipt of a letter from the Indianwood Lake Lake Improvement Board, requesting the collection of a lake level real property assessment; WHEREAS, the total of the attached list (exhibit B) of a lake level to be transferred to the 2007 Tax Roll is \$1,113.78, this replaces the motion approved at the October 10, 2007 Township Board meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Oxford Board of Trustees authorizes the Township Assessor to spread the above lake level on the 2007 Tax Roll. Authorized Trustees Behnke, Bellairs, Fitchena and Kniffen to attend the January 2008 MTA Conference and authorized reimbursement of related expenses.

Approved payment to Greco Title Company, invoice #63574655, in the amount of \$655.00 for title work.

Tabled the following agenda items until the November 28, 2007 Regular Board of Trustees meeting:

- M-24 Water Main Extension (North of Town)
- Lake Villa Water Connection Design
- OPFEC Actuary Expense
- Rick Rice Signage Consent Judgment Amendment
- Ordinance Violations Enforcement

Accepted Dawn Barret-Osborn as a new member of the Oxford Addison Youth Assistance Board.

Approved the payment of regular bills as presented.

Meeting was adjourned at 10:02 p.m.

Clara J. Sanderson, CMC

Oxford Township Clerk

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