

**CHARTER TOWNSHIP OF OXFORD
COUNTY OF OAKLAND MICHIGAN**

SYNOPSIS

Of the Regular Meeting of the Charter Township of Oxford Board of Trustees held on December 12, 2007 at the Oxford Veterans Memorial Civic Center.

PRESENT: Trustee Behnke, Trustee Bellairs, Supervisor Dunn, Treasurer Ferrari, Trustee Fitchena, Trustee Kniffen, Clerk Sanderson

ABSENT: None

The following actions were taken:

Approved the agenda as amended.

Approved the Consent Agenda as presented.

Adopted Ordinance 106A, an ordinance establishing engineering and design standards and detail sheets for certain infrastructure improvements in the Charter Township of Oxford including but not limited to insurance and maintenance requirements, engineering requirements, plan requirements, water main design, sanitary design, storm design, pavement, and restoration.

Adopted the detail sheets that pertain to recently adopted Ordinance 106A, an ordinance establishing engineering and design standards.

Authorized the Oxford Fire Department to purchase a Thermal Imaging system from Time Emergency for a total cost of \$16,084.00.

Adopted the amended (210) Advanced Life Support Fund budget with revenues and expenditures balancing at \$1,120,824.00.

Adopted the amended (211) Fire and EMS Fund budget with revenues and expenditures balancing \$1,300,019.00.

Authorized the ZBA application case for FISH to be coupled with the first request for a ZBA variance issue.

Approved a counteroffer to the Oxford Village Council's offer of \$262,500.00 to purchase the property at 18 W. Burdick (which includes the parking and the old fire building located at 22 W. Burdick) with the following terms: a down payment of \$87,500.00; twelve (12) months after that, another \$87,500.00; and twelve (12) months after that, another \$87,500.00; with an interest rate of 2%; and that both parties notify Arbitrator Hampton this matter has now been resolved and to be taken out of the OPFEC litigation issue.

Approved the 2007 amended (101) General Fund budget with revenues and expenditures balancing at \$2,000,749.00.

Approved the 2007 amended (204) Road Fund budget with revenues and expenditures balancing at \$63,642.00.

Approved the 2007 amended (205) Police Contracting Fund budget with revenues and expenditures balancing at \$2,059,535.00.

Approved the 2007 amended (206) Fire Fund budget with revenues and expenditures balancing at \$88,399.00.

Approved the 2007 amended (207) Police Fund budget with revenues and expenditures balancing at \$99,622.00.

Approved the 2007 amended (209) Cemetery Maintenance Fund budget with revenues and expenditures balancing at \$100,032.00.

Approved the 2007 amended (239) Telecommunications Fund budget with revenues and expenditures balancing at \$45,766.00.

Approved the 2007 amended (253) Police narcotics Fund budget with revenues and expenditures balancing at \$4,703.00.

Approved the 2007 amended (295) building Permit Fund budget with revenues and expenditures balancing at \$182,673.00.

Approved the 2007 amended (297) Safety Path Fund budget with revenues and expenditures balancing at \$122,705.00.

Approved the 2007 amended (471) Building Site Fund budget with revenues and expenditures balancing at \$187,787.00.

Moved into Closed Session with the Township Attorney; authorized a written response to the Village and moved forward with a joint meeting with the Village.

Adopted the 2008 NO-HAZ Agreement as presented.

Appointed Renee Wilson as Deputy Clerk to assist the clerk in her functions with wages set at Grade 4, Step 9 \$44,426.00 per year, effective January 1, 2008.

Authorized Clerk Sanderson to maintain the Administrative Assistant on a part-time basis up to an additional thirty (30) days (from January 1, 2008 to January 31, 2008).

Adopted the proposed Township Board meeting schedule with the following changes: deleting February 27, 2008, March 26, 2008, April 23, 2008, May 28, 2008, June 25, 2008, July 23, 2008, August 27, 2008, September 24, 2008, October 22, 2008 and November 25, 2008.

Adopted the 2008 meeting schedule for the Planning Commission.

Adopted the 2008 Zoning Board of Appeals meeting schedule as presented.

Reappointed Trustee Susan Bellairs to the Zoning Board of Appeals as the Township board liaison for a three-year.

Reappointed Kallie Roesner to the Zoning Board of Appeals as the Planning Commission liaison for the balance of her three-year term on the Planning Commission.

Reappointed James Reynolds to the Zoning Board of Appeals for a three-year term.

Appointed Denise Novak to the Zoning Board of Appeals for a three-year term.

Reappointed the following persons to the Planning Commission for a three-year term: Thomas Lepping, Jack Curtis, and Pat Fitchena as the Township Board liaison.

Authorized the purchase of Adobe Creative Suite Web Premium program and Adobe Acrobat Professional, and to authorize training to utilize the Oxford Township website in-house.

Meeting was adjourned at 10:20 pm.

Clara J. Sanderson, CMC

Oxford Township Clerk

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