

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,  
WEDNESDAY, AUGUST 24, 2005

A Regular Meeting of the Charter Township of Oxford Board of Trustees held August 24, 2005 at the Oxford Veterans Memorial Civic Center.

Members Present: Behnke, Bellairs, Dunn, Ferrari, Fitchena, Kniffen, Sanderson

Members Absent: None

Also Present: Recording Secretary Exel, Deputy Clerk Johnson, Township Attorney Kaye, Shannon Parry-Rowe, Inc., C. J. Carnacchio-Oxford Leader and approximately fourteen citizens

Supervisor Dunn called the meeting to order at 7:32 p.m.

APPROVAL OF THE AGENDA

Supervisor Dunn requested addition of the following:

10. k. Set Workshop Dates

Trustee Kniffen moved, Trustee Bellairs seconded to approve the agenda as amended.

Ayes: 6      Nays: 1      Absent: 0

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Dave Delaunay questioned the Township's intentions regarding the two and one-half vs. three story zoning issue at 716 Maloney.

Jerry Dywasuk questioned the status of OPFEC dissolution; complimented the Clerk's Office on being one of the first municipalities to post Oakland County web site election results following the last election; and spoke regarding cityhood efforts and what he feels is the need to correct misinformation and taxation myths being distributed.

APPROVAL OF THE MINUTES

**REGULAR MEETING HELD AUGUST 10, 2005**

Clerk Sanderson requested the following corrections:

Page 5, second paragraph:

“.....and authorize Supervisor Dunn to sign the necessary paperwork; FUNDING TO BE OUT OF WATER BOND.”

Page 5, BOARD OF TRUSTEES COMMENTS

“Trustee Behnke presented ~~Supervisor Dunn~~ OXFORD TOWNSHIP with a Certificate...”

Treasurer Ferrari moved, Trustee Behnke seconded to approve the Regular Meeting Minutes of August 10, 2005 as amended.

Ayes: 7      Nays: 0      Absent: 0

Motion Carried

APPROVAL OF THE BILLS THROUGH AUGUST 18, 2005

Treasurer Ferrari moved, Trustee Behnke seconded to approve the bills through August 18, 2005 as presented and to authorize Clerk Sanderson to issue warrants and distribute funds accordingly.

Ayes: Fitchena, Kniffen, Ferrari, Dunn, Sanderson, Behnke

Nays: Bellairs

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,  
WEDNESDAY, AUGUST 24, 2005

Absent: None  
Motion Carried

PRESENTATION

**ATI – COST REDUCTION & PROFIT RECOVERY SERVICES**

A brief presentation was given by Doug Cash, President of ATI.

OLD BUSINESS

**DISCUSSION OF PENDING LITIGATION AND PROPOSED SETTLEMENT IN THE  
MATTER OF OXFORD TOWNSHIP V FOX (APPEAL FROM ZBA DENIAL OF  
VARIANCE)**

Trustee Bellairs moved, Trustee Kniffen seconded not to contest appeal.

Ayes: Bellairs  
Nays: Kniffen, Ferrari, Dunn, Sanderson, Behnke, Fitchena  
Absent: None  
Motion Failed

NEW BUSINESS

**RESOLUTION IN RECOGNITION OF EVALD S. JORGENSEN**

Trustee Fitchena moved, Trustee Ferrari seconded to adopt the Resolution in Recognition of Evald S. Jorgensen as presented.

Ayes: Kniffen, Ferrari, Dunn, Sanderson, Behnke, Fitchena, Bellairs  
Nays: None  
Absent: None  
Motion Carried

**ATI – COST REDUCTION & PROFIT RECOVERY SERVICES**

To be placed on agenda of next Regular Meeting of September 14, 2005 for discussion and possible action.

**SOFTWARE SYSTEM PURCHASE**

To be placed on agenda of the Regular Meeting of September 28, 2005 for discussion and possible action.

**POSSIBLE SALE OF 564 FIRST STREET (P-04-04-151-002)**

Clerk Sanderson moved, Trustee Fitchena seconded to authorize Treasurer Ferrari to get an appraisal of 564 First Street for possible sale and bring back to the Board.

Ayes: Kniffen, Ferrari, Dunn, Sanderson, Behnke, Fitchena, Bellairs  
Nays: None  
Absent: None  
Motion Carried

**CDBG MINOR HOME REPAIR DOCUMENT**

Treasurer Ferrari moved, Trustee Bellairs seconded that the Oxford Township Board of Trustees approves the contract with OLHSA for Minor Home Repair Services for CDBG Program Year 2005 in the amount of \$19,035.00 and authorizes CDBG Coordinator Joseph G. Ferrari to sign the contract on behalf of the Township. Furthermore, both parties acknowledge that there are no other agreements or understandings, whether oral or written, pertaining to this contract.

Ayes: Ferrari, Dunn, Sanderson, Behnke, Fitchena, Bellairs, Kniffen

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,  
WEDNESDAY, AUGUST 24, 2005

Nays: None  
Absent: None  
Motion Carried

**ADOPTION OF THE 2006 STEP SYSTEM**

Treasurer Ferrari moved, Trustee Fitchena seconded to adopt the 2006 Step System using 2005 multiplied by 2.9%.

Ayes: Ferrari, Dunn, Sanderson  
Nays: Behnke, Fitchena, Bellairs, Kniffen  
Absent: None  
Motion Failed

Supervisor Dunn moved, Treasurer Ferrari seconded to adopt the 2006 Step System using 2005 multiplied by 2.5%.

Ayes: Dunn, Sanderson, Fitchena, Bellairs, Ferrari  
Nays: Behnke, Kniffen  
Absent: None  
Motion Carried

**EMPLOYEE EVALUATION REVIEW TEAM**

Treasurer Ferrari moved, Trustee Bellairs seconded to appoint Trustee Behnke and Treasurer Ferrari to act as the review team for job evaluations and allow Supervisor Dunn to act as the alternate when Treasurer Ferrari presents evaluations for his employees.

Ayes: 7 Nays: 0 Absent: 0  
Motion Carried

**DIRECTION FROM TOWNSHIP BOARD REGARDING PURCHASING TWO PARCELS NORTH OF THE NORTH OXFORD ROAD WATER TOWER SITE**

Treasurer Ferrari moved, Clerk Sanderson seconded to authorize Supervisor Dunn to get an appraisal of both the Ferguson and Connor properties and work with Engineer Parry to get quotes on aquifer testing for those properties.

Ayes: Dunn, Sanderson, Fitchena, Kniffen, Ferrari  
Nays: Behnke, Bellairs  
Absent: None  
Motion Carried

**DISCUSSION REGARDING MILLER, CANFIELD, PADDOCK AND STONE, P.L.C. INVOICE #781985**

Treasurer Ferrari moved, Trustee Behnke seconded to authorize Supervisor Dunn to write a letter to Miller, Canfield, Paddock and Stone, P.L.C. and let them know that the Township has no intention of paying the April 4, 2005 invoice due to the fact that these expenses were supposedly incurred in 2002.

Ayes: Bellairs, Ferrari  
Nays: Sanderson, Behnke, Fitchena, Kniffen  
Absent: None  
Motion Failed

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,  
WEDNESDAY, AUGUST 24, 2005

Trustee Behnke moved, Clerk Sanderson seconded that Treasurer Ferrari and Supervisor Dunn contact Miller, Canfield, Paddock and Stone, P.L.C. and get further information on why the billing came so late and what exactly the billing is for.

Ayes: 4      Nays: 3      Absent: 0

Motion Carried

**M-24 AT DRAHNER ROAD PEDESTRIAN ACCOMMODATIONS**

Discussion only – no action taken.

**SET WORKSHOP DATES**

Budget Workshop – Tuesday, September 6, 7:00 p.m.

Professional Services – Tuesday, September 27, 7:00 p.m.

BOARD OF TRUSTEES COMMENTS

Trustee Kniffen commented regarding Elk View and questioned if the Township attorney has been consulted regarding the situation.

Treasurer Ferrari stated that FISH thanked the Board for the recent generator donation.

Clerk Sanderson stated she has returned to work following a short medical leave.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Bellairs seconded to adjourn the meeting at 10:50 p.m.

Ayes: 7      Nays: 0      Absent: 0

Motion Carried

---

William Dunn, Supervisor

---

Clara J. Sanderson, CMC, Clerk

Date Approved September 14, 2005

/lte