

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES SPECIAL MEETING,
TUESDAY, SEPTEMBER 13, 2005

A Special Meeting of the Charter Township of Oxford Board of Trustees held September 13, 2005 at the Oxford Veterans Memorial Civic Center.

Members Present: Behnke, Dunn, Ferrari, Fitchena, Kniffen, Sanderson

Members Absent: Bellairs

Also Present: Recording Secretary Exel and approximately three citizens

Supervisor Dunn called the meeting to order at 7:07 p.m.

Supervisor Dunn moved, Treasurer Ferrari seconded to appoint Treasurer Ferrari as acting Chairperson for the remainder of the meeting.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried

APPROVAL OF THE AGENDA

Trustee Kniffen moved, Clerk Sanderson seconded to approve the agenda as presented.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No public comment was heard.

BUSINESS

**PRESENTATION/REPORT BY THE BUILDING AND SITE COMMITTEE RE:
TOWNSHIP HALL PROJECT**

Presentation by Greg Mason, CHMP.

**SEQUENCE OF EVENTS, CURRENT PLANS, SPECIFICATIONS AND COPY OF
COST ESTIMATES, SCHEDULES**

**1. CURRENT PLANS, SPECIFICATIONS AND COPY OF COST ESTIMATES –
ANTICIPATED ANNUAL UTILITY AND MAINTENANCE EXPENSES**

Supervisor Dunn moved, Treasurer Ferrari seconded that the Building and Site Committee be assigned the duty of coming up with maintenance costs.

Ayes: Dunn, Fitchena, Kniffen, Ferrari

Nays: Sanderson, Behnke

Absent: Bellairs

Motion Carried

**2. RECOMMENDATION BY THE BUILDING AND SITE COMMITTEE RE:
SPRINKLER SYSTEM (FIRE SUPPRESSION)**

Treasurer Ferrari moved, Supervisor Dunn seconded that the Township Board increase its budget on the Building and Site project from \$1.3 million to include fire suppression costs at an estimate

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of \$35,000.00, including additional engineering costs, per the recommendation of the Building and Site Committee.

Ayes: Behnke, Dunn, Fitchena, Kniffen, Ferrari, Sanderson
Nays: None
Absent: Bellairs
Motion Carried

3. PLAN REVIEW STATUS

A. SITE PLAN REVIEW

B. SPECIAL LAND USE

C. REQUIRED VARIANCES

i. SIGNAGE

Trustee Kniffen moved, Trustee Behnke seconded to allow the sign for the Township Hall to be no greater than 64 sq. ft. and waive the ordinance requirements.

Ayes: 5 Nays: 1 Absent: 1
Motion Carried

ii. FRONT YARD PARKING

Trustee Kniffen moved, Clerk Sanderson seconded to allow front yard parking at the new Township Hall site and waive any ordinance requirements.

Ayes: 5 Nays: 1 Absent: 1
Motion Carried

iii. SAFETY PATH CONSTRUCTION

Treasurer Ferrari moved, Trustee Kniffen seconded that the Township Board set aside \$15,000.00 for safety path construction for the new Township Hall site, pending additional funding available through other sources.

Ayes: Dunn, Fitchena, Kniffen, Ferrari, Sanderson, Behnke
Nays: None
Absent: Bellairs
Motion Carried

D. OAKLAND COUNTY APPROVALS

E. BUILDING PLAN APPROVAL

i. ARCHITECTURAL

ii. MECHANICAL

iii. PLUMBING

iv. ELECTRICAL

Treasurer Ferrari moved, Trustee Kniffen seconded to approve the Building Plan with the architectural, mechanical, plumbing and electrical; to include everything as presented on the plans with the sprinkler system for fire suppression as previously approved.

Ayes: 6 Nays: 0 Absent: 1
Motion Carried

4. COST – SAFETY PATHS (SIDEWALKS)

5. WETLANDS PERMIT

6. APPROVAL TO WAIVE PERMIT AND APPLICATION FEES

Clerk Sanderson moved, Trustee Kniffen seconded to adjust the fee schedule for the new Township Hall construction to reflect the following:

- a. Site Plan Review/Planning Commission fees, should they decide to charge fees, would be waived by the Township.
- b. If there is a requirement for a Special Planning Commission meeting, the fee would be charged.
- c. Sanitary Sewer Tap fee would be charged.
- d. Water Tap fee would be charged.
- e. Zoning Permit fees would be waived.
- f. Building Permit fees would be waived.
- g. Mechanical, Electrical and Plumbing Permit fees – would waive the Township's 25% portion of the fee and, if the inspectors are willing, waive or reduce a portion or all of their fees.
- h. Construction Bond would be waived.
- i. Sprinkler and Fire Suppression Permits would be charged for actual costs only.
- j. Landscaping Bond would be waived.
- k. Engineering, Planning and Inspector fees would be charged for actual costs only and, if the inspectors are willing, waive or reduce a portion or all of their fees.

Ayes: Fitchena, Kniffen, Sanderson, Behnke, Dunn

Nays: Ferrari

Absent: Bellairs

Motion Carried

7. LIST OF PRE-QUALIFIED GENERAL CONTRACTORS AND BIDDING SCHEDULE

8. REVENUE

i. INTEREST DUE AND PAYABLE ON THE LOAN FROM THE BUILDING AND SITE FUND TO THE WATER FUND

Trustee Kniffen moved, Treasurer Ferrari seconded that the Water Fund repay the Building and Site Fund five percent (5%) interest compounded annually per the Resolution adopted June 11, 1997; to be paid no later than January 31, 2006, or when the first series of water bonds are floated.

Ayes: Fitchena, Kniffen, Ferrari, Sanderson, Behnke, Dunn

Nays: None

Absent: Bellairs

Motion Carried

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**ii. WATER FUND TO REIMBURSE GENERAL FUND FOR THE
PURCHASE OF 17.7 ACRES AS PART OF THE WATER SYSTEM TO
HOUSE THE WATER TREATMENT PLANT**

Supervisor Dunn moved, Trustee Behnke seconded to work with bond counsel on getting the portion reimbursed through the water system on the 17.7 acres and also get an appraisal on the property as soon as possible.

Motion was amended by Supervisor Dunn and Trustee Behnke

Supervisor Dunn moved, Trustee Behnke seconded to work with bond counsel on getting the portion reimbursed through the water system on the 17.7 acres and also get an appraisal on the total parcel as soon as possible.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried

BOARD OF TRUSTEES COMMENTS

Each board member complimented and thanked Parks and Recreation, the Fire Department and all involved in the collection and distribution of water, cash donations and other needed items that were delivered to Oxford, Mississippi last weekend.

Trustee Behnke questioned if the Board would be moving forward with construction of the new Township Hall.

Supervisor Dunn questioned what would be done with the present Township Hall.

Clerk Sanderson commented regarding the present Township Hall and stated that it should be considered as providing additional revenue.

Trustee Kniffen stated that cable will be showing video made of the Oxford, Mississippi trip and stated he feels there will be additional funding from the water fund loan due to the compounded interest.

ADJOURNMENT

Trustee Kniffen moved, Supervisor Dunn seconded to adjourn the meeting at 9:00 p.m.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried

William Dunn, Supervisor

Clara J. Sanderson, CMC, Clerk

Date Approved September 28, 2005

/lte