

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, OCTOBER 26, 2005

A Regular Meeting of the Charter Township of Oxford Board of Trustees held October 26, 2005 at the Oxford Veterans Memorial Civic Center.

Members Present: Behnke, Bellairs, Dunn, Ferrari, Fitchena, Kniffen

Members Absent: Sanderson

Also Present: Recording Secretary Exel, Deputy Supervisor Burns, Township Attorney Kaye, Shannon Parry-Rowe Inc. and approximately five citizens

Supervisor Dunn called the meeting to order at 7:31 p.m.

APPROVAL OF THE AGENDA

Supervisor Dunn requested addition of the following:

9. a. **OPEN SESSION:** To meet in Open Session to entertain a motion and take a roll call vote regarding calling a Closed Session for the purpose of discussion of attorney opinion letter regarding Agreement Regarding Sewer Underpayment to Oakland County Drain Commission.

CLOSED SESSION: If approved by requisite vote, to meet in Closed Session for the above-stated purpose.

OPEN SESSION: To return to Open Session, if necessary, for possible action with regard to the foregoing.

9. c. Plante Moran

9. d. Tullamore – Amendment to Consent Judgment

Trustee Kniffen requested addition of the following:

9. e. New Appointment to Building and Site Committee

Supervisor Dunn moved, Trustee Kniffen seconded to approve the agenda as amended.

Ayes: 5 Nays: 1 Absent: 1

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No public comment was heard

APPROVAL OF THE MINUTES

REGULAR MEETING HELD OCTOBER 12, 2005

Treasurer Ferrari moved, Trustee Kniffen seconded to approve the Regular Meeting Minutes of October 12, 2005 as presented.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried

APPROVAL OF THE BILLS THROUGH OCTOBER 20, 2005

Treasurer Ferrari moved, Trustee Kniffen seconded to approve the bills through October 20, 2005 as presented, with the exception of Rentrop & Morrison Statement No. 11254 dated August 15, 2005 in the amount of \$10,172.41, and to authorize Clerk Sanderson to issue warrants and distribute funds accordingly.

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Ayes: Fitchena, Bellairs, Kniffen, Ferrari, Dunn, Behnke
Nays: None
Absent: Sanderson
Motion Carried

Treasurer Ferrari moved, Trustee Kniffen seconded to appoint Trustee Behnke to serve as temporary Clerk in Clerk Sanderson's absence.

Ayes: 5 Nays: 1 Absent: 1
Motion Carried

REPORTS

TREASURER'S REPORT THROUGH AUGUST 2005

The Treasurer's Report through August 2005 was reviewed and will be on file.

OLD BUSINESS

OPEN SESSION: To meet in Open Session to entertain a motion and take a roll call vote regarding calling a Closed Session for the purpose of discussion of attorney opinion letter regarding Agreement Regarding Sewer Underpayment to Oakland County Drain Commission.

CLOSED SESSION: If approved by requisite vote, to meet in Closed Session for the above-stated purpose.

OPEN SESSION: To return to Open Session, if necessary, for possible action with regard to the foregoing.

Trustee Kniffen moved, Trustee Behnke seconded to meet in Open Session to entertain a motion and take a roll call vote regarding calling a Closed Session for the purpose of discussion of attorney opinion letter regarding Agreement Regarding Sewer Underpayment to Oakland County Drain Commission with attendance to include Attorney Kaye and Recording Secretary Exel.

Ayes: Bellairs, Kniffen, Dunn, Behnke, Fitchena
Nays: Ferrari
Absent: Sanderson
Motion Carried

Trustee Kniffen moved, Trustee Behnke seconded to close the Closed Session.

Ayes: 6 Nays: 0 Absent: 1
Motion Carried

AGREEMENT REGARDING SEWER UNDERPAYMENT TO OAKLAND COUNTY DRAIN COMMISSION

Treasurer Ferrari moved, Trustee Behnke seconded to adopt the Agreement Regarding Sewer Underpayment to Oakland County Drain Commission as presented and authorize Supervisor Dunn to sign on behalf of Oxford Township.

Ayes: Kniffen, Ferrari, Dunn, Behnke, Fitchena, Bellairs
Nays: None
Absent: Sanderson
Motion Carried

OXFORD ROAD WATER TOWER – HEIGHT OF TOWER

Supervisor Dunn moved to leave the tower at the same height as it is presently.

Motion Failed – No Support

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Supervisor Dunn moved, Treasurer Ferrari seconded to reaffirm the Township Board's earlier decision as to the Oxford Road water tower height.

Ayes: 5 Nays: 1 Absent: 1

Motion Carried

PLANTE MORAN

Trustee Kniffen moved, Supervisor Dunn seconded to increase the payment to Plante Moran by \$5,000.00.

Ayes: Dunn, Fitchena, Kniffen

Nays: Ferrari, Behnke, Bellairs

Absent: Sanderson

Motion Failed

Trustee Behnke moved, Supervisor Dunn seconded to approve up to and no more than \$5,000.00 for Plante Moran to assist on Fire Department matters.

Ayes: Dunn, Behnke, Fitchena, Kniffen

Nays: Bellairs, Ferrari

Absent: Sanderson

Motion Carried

TULLAMORE – AMENDMENT TO CONSENT JUDGMENT

Treasurer Ferrari moved, Trustee Behnke seconded to approve the Tullamore Consent Judgment Amendment with the addition of the proposed emergency access road from James Hunt Drive to the back of Tullamore Subdivision as detailed in the 9/16/05 drawing; contingent upon Oxford Fire Chief Jack LeRoy giving written consent.

Ayes: Fitchena, Bellairs, Kniffen, Ferrari, Dunn, Behnke

Nays: None

Absent: Sanderson

Motion Carried

NEW APPOINTMENT TO BUILDING AND SITE COMMITTEE

Supervisor Dunn moved, Trustee Fitchena seconded to add Todd Bell to the Building and Site Committee.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried

NEW BUSINESS

2005 BUDGET AMENDMENTS

BUILDING PERMIT (295) FUND

Treasurer Ferrari moved, Trustee Kniffen seconded to approve the 2005 amended Building Permit Fund Budget (295) with revenues and expenditures balancing at \$390,880.00 and attach the spreadsheet as an appendix to the minutes.

Ayes: Bellairs, Kniffen, Ferrari, Dunn, Behnke, Fitchena

Nays: None

Absent: Sanderson

Motion Carried

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BUILDING SITE (471) FUND

Treasurer Ferrari moved, Trustee Kniffen seconded to approve the 2005 amended Building Site Fund Budget (471) with revenues and expenditures balancing at \$1,390,480.00 and attach the spreadsheet as an appendix to the minutes.

Ayes: Kniffen, Ferrari, Dunn, Behnke, Fitchena, Bellairs

Nays: None

Absent: Sanderson

Motion Carried

CEMETERY MAINTENANCE (209) FUND

Treasurer Ferrari moved, Trustee Behnke seconded to approve the 2005 amended Cemetery Fund Budget (209) with revenues and expenditures balancing at \$70,889.00 and attach the spreadsheet as an appendix to the minutes.

Ayes: Ferrari, Dunn, Behnke, Fitchena, Bellairs, Kniffen

Nays: None

Absent: Sanderson

Motion Carried

FIRE (206) FUND

Treasurer Ferrari moved, Trustee Behnke seconded to approve the 2005 amended Fire Fund Budget (206) with revenues and expenditures balancing at \$964,383.00 and attach the spreadsheet as an appendix to the minutes.

Ayes: Dunn, Behnke, Fitchena, Bellairs, Kniffen, Ferrari

Nays: None

Absent: Sanderson

Motion Carried

GENERAL (101) FUND

Treasurer Ferrari moved, Trustee Fitchena seconded to approve the 2005 amended General Fund Budget (101) with revenues and expenditures balancing at \$2,081,924.00 and attach the spreadsheet as an appendix to the minutes.

Ayes: Dunn, Behnke, Fitchena, Bellairs, Kniffen, Ferrari

Nays: None

Absent: Sanderson

Motion Carried

POLICE CONTRACTING (205) FUND

Treasurer Ferrari moved, Trustee Kniffen seconded to approve the 2005 amended Police Contracting Fund Budget (205) with revenues and expenditures balancing at \$1,982,852.00 and attach the spreadsheet as an appendix to the minutes.

Ayes: Fitchena, Bellairs, Kniffen, Ferrari, Dunn, Behnke

Nays: None

Absent: Sanderson

Motion Carried

POLICE (207) FUND

Treasurer Ferrari moved, Trustee Behnke seconded to approve the 2005 amended Police Fund Budget (207) with revenues and expenditures balancing at \$61,262.00 and attach the spreadsheet as an appendix to the minutes.

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Ayes: Bellairs, Kniffen, Ferrari, Dunn, Behnke, Fitchena
Nays: None
Absent: Sanderson
Motion Carried

POLICE NARCOTICS (253) FUND

Treasurer Ferrari moved, Trustee Behnke seconded to approve the 2005 amended Police Narcotics Fund Budget (253) with revenues and expenditures balancing at \$4,318.00 and attach the spreadsheet as an appendix to the minutes.

Ayes: Kniffen, Ferrari, Dunn, Behnke, Fitchena, Bellairs
Nays: None
Absent: Sanderson
Motion Carried

ROAD (204) FUND

Treasurer Ferrari moved, Trustee Kniffen seconded to approve the 2005 amended Road Fund Budget (204) with revenues and expenditures balancing at \$38,673.00 and attach the spreadsheet as an appendix to the minutes.

Ayes: Ferrari, Dunn, Behnke, Fitchena, Bellairs, Kniffen
Nays: None
Absent: Sanderson
Motion Carried

SAFETY PATH (297) FUND

Treasurer Ferrari moved, Trustee Kniffen seconded to approve the 2005 amended Safety Path Fund Budget (297) with revenues and expenditures balancing at \$60,656.00 and attach the spreadsheet as an appendix to the minutes.

Ayes: Dunn, Behnke, Fitchena, Bellairs, Kniffen, Ferrari
Nays: None
Absent: Sanderson
Motion Carried

TELECOMMUNICATION (239) FUND

Treasurer Ferrari moved, Trustee Kniffen seconded to approve the 2005 amended Telecommunication Fund Budget (239) with revenues and expenditures balancing at \$20,108.00 and attach the spreadsheet as an appendix to the minutes.

Ayes: Fitchena, Bellairs, Kniffen, Ferrari, Dunn, Behnke
Nays: None
Absent: Sanderson
Motion Carried

Treasurer Ferrari moved, Trustee Bellairs seconded that the Oxford Township Board of Trustees add Veterans Day as an official Township holiday to its schedule from 2005 forward.

Ayes: Bellairs, Ferrari, Dunn
Nays: Kniffen, Behnke, Fitchena
Absent: Sanderson
Motion Failed

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Trustee Behnke moved, Trustee Kniffen seconded that Oxford Township employees maintain ten paid holidays by replacing Presidents Day with Veterans Day beginning in 2006.

Ayes: Ferrari, Behnke, Fitchena, Kniffen
Nays: Dunn, Bellairs
Absent: Sanderson

Motion Carried

DISCUSSION OF DDA APPOINTMENT

Discussion only – no action taken.

PURCHASE OF TOWNSHIP PROPERTY ALLOCATION OF COSTS

Trustee Kniffen moved, Treasurer Ferrari seconded that the Charter Township of Oxford Water Fund reimburse \$366,234.05 for its 17 plus/minus acres that it will utilize of the Oxford Township property on Seymour Lake and Granger Roads. Furthermore, this transfer will be allocated as follows: \$310,000.00 to the Oxford Township Building and Site Fund and \$56,234.05 to the Oxford Township General Fund. With this transfer, the Charter Township of Oxford Board of Trustees acknowledges that any and all possible debt associated with the Water Fund's land purchase on Seymour Lake and Granger Roads have been satisfied in full.

Ayes: Fitchena, Kniffen, Behnke
Nays: Bellairs, Ferrari, Dunn
Absent: Sanderson

Motion Failed

Treasurer Ferrari moved, Trustee Bellairs seconded to request that Rowe, Inc. look at how much Oxford Township will be using for water purposes of the Granger and Seymour Lake Roads site including well fields, treatment plants, isolation zones, etc. Once that figure is identified, then we direct the Treasurer to take that number and subtract the five plus acres of property north of that site and the Golf Highlands property from the amended Waterstone Water Agreement and allocate those parcels to General Fund. The remainder is to be allocated as proper percentage for further discussion by the Township Board.

Ayes: 5 Nays: 1 Absent: 1

Motion Carried

Trustee Kniffen moved, Trustee Behnke seconded that this information be returned to this Board and be on the agenda of the November 9, 2005 meeting.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried

FILE SERVER QUOTATION

Treasurer Ferrari moved, Trustee Behnke seconded to approve the Tech Resources bid for the Server and installation for a total of \$12,330.70; from account 101-299-970.003-Computer Programming.

Ayes: Ferrari
Nays: Bellairs, Kniffen, Dunn, Behnke, Fitchena
Absent: Sanderson

Motion Failed

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APPROVAL OF MAINTENANCE AGREEMENT WITH TECH RESOURCES

Supervisor Dunn moved, Treasurer Ferrari seconded to approve Tech Resources, Inc. On-Site Service and Support Contract; Invoice No. 4381 dated October 4, 2005, in the amount of \$7,552.00. This contract covers all on-site and telephone technical support.

Ayes: Kniffen, Ferrari, Dunn, Behnke, Fitchena, Bellairs

Nays: None

Absent: Sanderson

Motion Carried

BOARD OF TRUSTEES COMMENTS

Trustee Kniffen stated the Building and Site's desire to have a special meeting with the Township Board in early November.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Behnke seconded to adjourn the meeting at 10:02 p.m.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried

William Dunn, Supervisor

Clara J. Sanderson, CMC, Clerk

Date Approved November 9, 2005

/lte