

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, SEPTEMBER 27, 2006

A Regular Meeting of the Charter Township of Oxford Board of Trustees held September 27, 2006 at the Oxford Veterans Memorial Civic Center.

Members Present: Behnke, Bellairs, Dunn, Ferrari, Fitchena, Kniffen, Sanderson

Members Absent: None

Also Present: Recording Secretary Exel, Fire Chief LeRoy, Zoning Administrator Darling, Planning Commission Chairperson Silvester, Jim Sharpe-Giffels-Webster, Shannon Filarecki-Rowe Inc. and approximately seven citizens

Supervisor Dunn called the meeting to order at 7:33 p.m.

APPROVAL OF THE AGENDA

Supervisor Dunn requested addition of the following:

10. b. Water Booster Station

10. c. BJ & Sons Maintenance Agreement

Trustee Bellairs requested addition of the following:

10. d. DDA

Trustee Behnke moved, Trustee Fitchena seconded to approve the agenda as amended.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Janelle Grai and Samantha Bryant representing the Oxford High School Student Council stated the Student Council would be willing to raise the approximate \$8,000 needed for lettering of the water tower near the high school, however, are requesting help from the Township with financing. Supervisor Dunn stated he would like this topic added to the agenda for action.

Trustee Kniffen moved, Trustee Behnke seconded to add the following to the agenda:

10. e. Water Tower Stencil

Ayes: 6 Nays: 1 Absent: 0

Motion Carried

Buck Cryderman commented regarding the letter received from Michael Bishop regarding speed limits on gravel roads; questioned why the Brabb-Dewey project was a temporary measure rather than permanent; stated his objection to the Planning Commission not requiring a safety path in the Bellina Pines development and stated he would like to see safety paths required at the new condominium development on N. Oxford Road.

APPROVAL OF THE MINUTES

REGULAR MEETING HELD SEPTEMBER 13, 2006

Trustee Fitchena moved, Treasurer Ferrari seconded to approve the Regular Meeting Minutes of September 13, 2006 as presented.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried

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SPECIAL MEETING HELD SEPTEMBER 20, 2006

Treasurer Ferrari moved, Trustee Behnke seconded to approve the Special Meeting Minutes of September 20, 2006 as presented.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried

APPROVAL OF THE BILLS THROUGH SEPTEMBER 21, 2006

Treasurer Ferrari moved, Trustee Behnke seconded to approve all regular and consultant bills through September 21, 2006 as presented and authorize Clerk Sanderson to issue warrants and distribute funds accordingly.

Ayes: Fitchena, Bellairs, Kniffen, Ferrari, Dunn, Sanderson, Behnke

Nays: None

Absent: None

Motion Carried

REPORTS

FIRE AND EMS STATISTICS FOR AUGUST 2006

Trustee Behnke moved, Treasurer Ferrari seconded to receive and file the Fire and EMS Statistics Report for August 2006.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried

FIRE DEPARTMENT

LIVING QUARTERS FOR FIREFIGHTERS

Supervisor Dunn moved, Trustee Fitchena seconded to approve the funding for the Fire Department living quarters in the amount of \$21,000.00 for Fire Station 1.

Ayes: Bellairs, Kniffen, Ferrari, Dunn, Sanderson, Behnke, Fitchena

Nays: None

Absent: None

Motion Carried

FIRE/ALS COST RECOVERY

Tabled until next Regular Meeting.

OLD BUSINESS

TOWNSHIP HALL UPDATE

Supervisor Dunn moved, Trustee Kniffen seconded to pay Cook Brothers Moving an additional amount of \$200.00 for moving of cubicles not included in their original contract.

Ayes: Kniffen, Ferrari, Dunn, Sanderson, Behnke, Fitchena, Bellairs

Nays: None

Absent: None

Motion Carried

WATER BOOSTER STATION

Supervisor Dunn moved, Trustee Fitchena seconded to accept plans as presented with the exception of moving the building as far as possible to the west; 15' rather than 31.3'.

Motion was amended by Supervisor Dunn and Trustee Fitchena

Supervisor Dunn moved, Trustee Fitchena seconded to accept plans as presented with the exception of moving the building as far west as practicable.

Ayes: Dunn, Sanderson, Behnke, Fitchena, Bellairs

Nays: Kniffen, Ferrari

Absent: None

Motion Carried

BJ & SONS MAINTENANCE AGREEMENT

Trustee Ferrari requested correction of the Township's tax i.d. number and the following statement be changed:

“This agreement shall be recorded with Oakland County Register of Deeds, with the complete cost being paid for by owner”.

Supervisor Dunn moved, Trustee Kniffen seconded to accept the BJ & Sons Maintenance Agreement with above corrections/additions.

Ayes: Sanderson, Behnke, Fitchena, Bellairs, Kniffen, Ferrari, Dunn

Nays: None

Absent: None

Motion Carried

DDA

Treasurer Ferrari moved, Trustee Kniffen seconded to authorize Supervisor Dunn to send a letter to the Oxford Village DDA that on behalf of the Township Board, we respectfully decline their invitation to have Trustee Bellairs serve as an ex officio member of the DDA.

Motion was amended by Treasurer Ferrari and Trustee Kniffen

Treasurer Ferrari moved, Trustee Kniffen seconded to authorize Supervisor Dunn to send a letter to the Oxford DDA that on behalf of the Township Board, we respectfully decline their invitation to have Trustee Bellairs serve as an ex officio member of the DDA.

Ayes: 6 Nays: 1 Absent: 0

Motion Carried

WATER TOWER STENCIL

Trustee Kniffen moved, Trustee Fitchena seconded to direct the Supervisor to request our attorney donate his time to draw up a simple contract with the Student Council for putting lettering on the new water tower with no money to come from Township funds.

Motion was amended by Trustee Kniffen and Trustee Fitchena

Trustee Kniffen moved, Trustee Fitchena seconded to direct the Supervisor to request a local attorney donate time to draw up a simple contract with the Student Council for putting lettering on the new water tower with no money to come from Township funds.

Ayes: Behnke, Fitchena, Bellairs, Kniffen, Ferrari, Dunn, Sanderson

Nays: None

Absent: None

Motion Carried

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Trustee Kniffen moved, Trustee Behnke seconded that the Township advance money to the water tower painters, from the General Fund, to be paid back by the Student Council no later than the end of the 2006/2007 school year.

Ayes: Fitchena, Kniffen, Dunn, Sanderson, Behnke

Nays: Bellairs, Ferrari

Absent: None

Motion Carried

NEW BUSINESS

CDBG MINOR HOME REPAIR DOCUMENT

Treasurer Ferrari moved, Trustee Kniffen seconded that the Oxford Township Board of Trustees approves the contract with OLHSA for Minor Home Repair Services for CDBG Program Year 2006 in the amount of \$19,936.00 and authorizes CDBG Coordinator Joseph G. Ferrari to sign the contract on behalf of the Township. Furthermore, both parties acknowledge that there are no other agreements or understandings, whether oral or written, pertaining to this contract.

Ayes: Bellairs, Kniffen, Ferrari, Dunn, Sanderson, Behnke, Fitchena

Nays: Nays

Absent: None

Motion Carried

RESOLUTIONS

2006 DELINQUENT SEWER

Treasurer Ferrari moved, Trustee Behnke seconded to adopt the following Resolution as presented:

WHEREAS, The Charter Township of Oxford Sewer Ordinance No. 107A Article 6.3 provides for the collection of delinquent sewer accounts as follows:

“All Connection and Usage Charges and any interest or penalties thereon that have been delinquent for six (6) months or more as of September First of each year, plus a surcharge of five (5%) percent, shall be certified to the Township Board for collection on the tax rolls, and upon Township Board approval, shall be entered by the Township Supervisor on the next tax roll against the premises to which the charges, interest and penalties relate, to be collected and enforced in the same manner as provided by law for the collection of taxes.”

WHEREAS, the total of the attached list (exhibit A) of delinquent sewer accounts for 2006 is \$57,610.50.

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Oxford Board of Trustees authorizes the Township Assessor to spread the above delinquent sewer accounts on the 2006 Tax Roll.

Ayes: Kniffen, Ferrari, Dunn, Sanderson, Behnke, Fitchena, Bellairs

Nays: None

Absent: None

Motion Carried

2006 DELINQUENT WATER

Treasurer Ferrari moved, Trustee Behnke seconded to adopt the following Resolution as presented:

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WHEREAS, The Charter Township of Oxford is in receipt of a letter from the Oakland County Drain Commissioner, Water and Sewer Operations, dated August 8, 2006 (exhibit A) requesting the collection of delinquent water accounts and

WHEREAS, the total of the attached list (exhibit B) of delinquent water accounts to be transferred to the 2006 Tax Roll is \$16,920.20.

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Oxford Board of Trustees authorizes the Township Assessor to spread the above delinquent water accounts on the 2006 Tax Roll.

Ayes: Ferrari, Dunn, Sanderson, Behnke, Fitchena, Bellairs, Kniffen
Nays: None
Absent: None
Motion Carried

2006 DELINQUENT ROAD PAVING

Treasurer Ferrari moved, Trustee Behnke seconded to adopt the following Resolution as presented:

WHEREAS, The Charter Township of Oxford is in receipt of a letter from the Oakland County Treasurer requesting the collection of delinquent road-paving special assessments.

WHEREAS, the total of the attached list (exhibit B) of delinquent road-paving special assessments to be transferred to the 2006 Tax Roll is \$13,642.97.

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Oxford Board of Trustees authorizes the Township Assessor to spread the above delinquent road-paving special assessments on the 2006 Tax Roll.

Ayes: Dunn, Sanderson, Behnke, Fitchena, Bellairs, Kniffen, Ferrari
Nays: None
Absent: None
Motion Carried

FUTURE OF PROPERTY AT 18 W. BURDICK STREET

Supervisor Dunn moved, Clerk Sanderson seconded to consider selling 18 W. Burdick Street.

Ayes: 5 Nays: 2 Absent: 0
Motion Carried

Supervisor Dunn moved, Treasurer Ferrari seconded to have an appraisal done of the building and property and have Treasurer Ferrari solicit three quotes.

Ayes: 2 Nays: 5 Absent: 0
Motion Failed

Trustee Behnke moved, Trustee Fitchena seconded to get an appraisal from a commercial real estate broker on the 18 W. Burdick St. building and parking lot.

Ayes: 6 Nays: 1 Absent: 0
Motion Carried

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APPROVAL OF MAINTENANCE AGREEMENT WITH DIVERSIFIED SOFTWARE SYSTEMS INC.

Clerk Sanderson moved, Trustee Kniffen seconded to pay Diversified Software Systems, Inc., Invoice No. 05-3279 dated 8/15/2006 in the amount of \$3,100.00 for Building Department support maintenance.

Ayes: Sanderson, Behnke, Bellairs, Kniffen, Dunn

Nays: Fitchena, Ferrari

Absent: None

Motion Carried

PARTICIPATION IN THE OAKLAND CHAMBER MAGAZINE

Discussion only – no action taken.

BOARD OF TRUSTEES COMMENTS

Trustee Kniffen stated that the first official meeting held at the new Township Hall was with Oakland County personnel.

Treasurer Ferrari stated that statutory revenue cuts will be placed on the next meeting's agenda.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Kniffen seconded to adjourn the meeting at 9:28 p.m.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried

William Dunn, Supervisor

Clara J. Sanderson, CMC, Clerk

Date Approved October 11, 2006

/lte