

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING, WEDNESDAY, NOVEMBER 8, 2006

A Regular Meeting of the Charter Township of Oxford Board of Trustees held November 8, 2006 at the Oxford Veterans Memorial Civic Center.

Members Present: Behnke, Dunn, Ferrari, Fitchena, Kniffen, Sanderson (*arrived 7:40 p.m.*)

Members Absent: Bellairs

Also Present: Recording Secretary Harrison, Fire Chief LeRoy, Jim Sharpe-Giffels-Webster, Lieutenant Alan Whitefield, CATV cameraman, and approximately 20 citizens

Supervisor Dunn called the meeting to order at 7:35 pm.

APPROVAL OF THE AGENDA

Trustee Kniffen requested to move items 13(a) and (b) up on the agenda to under the Fire Department's request.

Treasurer Ferrari moved, Trustee Behnke seconded to approve the agenda with the following amendments: the moving up of items 13(a) and 13(b) to be new items 11(b) and 11(c).

Ayes: 5            Nays: 0            Absent: 2  
Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

There were no public comments.

APPROVAL OF THE MINUTES

**REGULAR MEETING HELD OCTOBER 25, 2006**

Treasurer Ferrari moved, Trustee Fitchena seconded to approve the Regular Meeting Minutes of October 25, 2006 as presented.

Ayes: 5            Nays: 0            Absent: 2  
Motion Carried

*Trustee Sanderson arrived 7:40 pm.*

APPROVAL OF THE BILLS THROUGH NOVEMBER 2, 2006

Supervisor Dunn moved, Trustee Sanderson seconded to approve all regular bills through November 2, 2006 as presented and authorize Clerk Sanderson to issue warrants and distribute funds accordingly.

Ayes: Dunn, Fitchena, Sanderson  
Nays: Kniffen, Ferrari, Behnke  
Absent: Bellairs  
Motion Failed

Trustee Kniffen moved, Trustee Behnke seconded to approve all regular bills through

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November 2, 2006 deleting Rowe Incorporated invoice #55028 in the amount of \$111.00 and authorize Clerk Sanderson to issue warrants and distribute funds accordingly.

Ayes: Behnke, Kniffen

Nays: Dunn, Ferrari, Fitchena, Sanderson

Absent: Bellairs

Motion Failed

Supervisor Dunn moved, Trustee Behnke seconded to approve all regular bills through November 2, 2006 except for Rowe Incorporated invoice #55028 in the amount of \$111.00 and authorize Clerk Sanderson to issue warrants and distribute funds accordingly.

Ayes: Behnke, Dunn, Fitchena, Kniffen

Nays: Ferrari, Sanderson

Absent: Bellairs

Motion Carried

FIRST READING

**105B.001 – AN ORDINANCE TO AMEND ARTICLE 13 OF THE OXFORD TOWNSHIP WATER SUPPLY ORDINANCE NO. 105B WHICH WILL ESTABLISH THE TOWNSHIP BOARD AS THE GOVERNING BODY TO GRANT VARIANCES FROM THE REQUIREMENTS OF ORDINANCE NO. 105B.**

Supervisor Dunn stated the Second Reading and possible adoption will be at the next scheduled Board of Trustees Regular Meeting.

PUBLIC HEARING

**COMMUNITY DEVELOPMENT BLOCK GRANT SUGGESTED FUNDING FOR 2007**

Treasurer Ferrari moved, Trustee Behnke seconded to open the Public Hearing to consider Community Development Block Grant Funds suggested funding for the year 2007.

Ayes: Behnke, Dunn, Ferrari, Fitchena, Kniffen, Sanderson

Nays: None

Absent: Bellairs

Motion Carried

Beth Morrison, CEO of HAVEN, spoke on behalf of HAVEN and as an Oxford citizen. She is requesting the Township continue to support HAVEN through the CDBG funding process at the same level as last year, \$2,500.00.

Treasurer Ferrari moved, Trustee Kniffen seconded to close the Public Hearing.

Ayes: Behnke, Dunn, Ferrari, Fitchena, Kniffen, Sanderson

Nays: None

Absent: Bellairs

Motion Carried

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Treasurer Ferrari moved, Trustee Sanderson seconded that the Charter Township of Oxford Board of Trustees formally agrees to allocate its 2007 Community Development Block Grant (CDBG) Funds in the following manner:

- **\$10,000.00** (2 each at \$5,000.00) – For the Minor Home Repair Program-Single Family Homes.
- **\$10,000.00** (2 each at \$5,000.00) – For the OLHSA Minor Home Repair: Housing-Minor Home Repair. This will provide a Mobile Minor Home Repair Program for approximately two (2) low and moderate income households residing in either the Parkhurst or Lake Villa Mobile Home Park. This activity will be administered through one county-level contract with OLHSA. Repairs will conform to Oakland County guidelines.
- **\$10,728.00** – For the Oxford Township Parks and Recreation to make ADA Improvements at Seymour Lake Township Park.
- **\$2,500.00** – For HAVEN: Public Services-Battered and Abused Spouses. This will provide services for approximately 25 abused spouses and their children who are Oxford Township residents. This activity will be administered through one county-level contract with HAVEN.

In the case that CDBG funding comes in less than anticipated, the allocation for the Parks and Recreation ADA Improvements at Seymour Lake Township Park Program is to be reduced appropriately. The Charter Township of Oxford Board of Trustees also authorizes CDBG Coordinator Joseph G. Ferrari to prepare all the necessary documents and authorizes Supervisor William Dunn to sign the 2007 CDBG submittal on behalf of the Township.

Ayes: Dunn, Ferrari, Kniffen, Sanderson

Nays: Behnke, Fitchena

Absent: Bellairs

Motion Carried

REPORTS

**CLERK'S REPORT THROUGH SEPTEMBER 2006**

The Clerk's Report through September 2006 was reviewed and will be on file.

**TREASURER'S REPORT THROUGH SEPTEMBER 2006**

The Treasurer's Report through September 2006 was reviewed and will be on file.

**OAKLAND COUNTY WATER BOND ISSUE AND CONSTRUCTION FUND FOR SEPTEMBER 2006**

Treasurer Ferrari reviewed the report for the Board members and informed them it is still in the preliminary phase.

Supervisor Dunn moved, Trustee Behnke seconded to add Lieutenant Whitefield's request for scales as item 11(d).

Ayes: 5                      Nays: 1                      Absent: 1

Motion Carried

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FIRE DEPARTMENT

**FLOORING REPLACEMENT BIDS**

Treasurer Ferrari moved, Trustee Fitchena seconded to replace the flooring with MSC (Michigan Specialty Coating) in the amount of \$21,584.00 and also to accept their offer to do additional work at no charge such as line stripping and coating the new kitchen area at Station #1, and authorize Supervisor Dunn to sign any contracts needed.

Motion was amended by Treasurer Ferrari and Trustee Fitchena

Treasurer Ferrari moved, Trustee Fitchena seconded to replace the flooring with MSC (Michigan Specialty Coating) in the amount of \$21,584.00 and also to accept their offer to do additional work at no charge such as line stripping and coating the new kitchen area at Station #1, and authorize Supervisor Dunn to sign any contracts needed and include a five (5) year warranty for materials.

Ayes: Behnke, Dunn, Ferrari, Fitchena, Kniffen, Sanderson

Nays: None

Absent: Bellairs

Motion Carried

ITEMS 11(b), 11(c), and 11(d) (per amended Agenda)

**MOUNT PLEASANT CEMETERY – DISCUSS POSSIBILITY OF TOWNSHIP ASSUMING OWNERSHIP**

Discussion only. Board Members requested more information from the Mt. Pleasant Cemetery Association for further consideration.

**WIRELESS OAKLAND INTERLOCAL AGREEMENT**

Treasurer Ferrari moved, Trustee Kniffen seconded to adopt the Wireless Oakland Agreement between Oakland County and the Charter Township of Oxford and authorize Supervisor William Dunn to sign the document on behalf of the Township.

Ayes: Behnke, Dunn, Ferrari, Fitchena, Kniffen, Sanderson

Nays: None

Absent: Bellairs

Motion Carried

**LIEUTENANT WHITEFIELD'S REQUEST FOR PORTABLE SCALES**

Treasurer Ferrari moved, Supervisor Dunn seconded to authorize Lieutenant Whitefield to expend \$7,390.00 for two (2) WL101 wheel load weighers and that money to come out of the Telecommunications Fund.

Ayes: Behnke, Dunn, Ferrari, Fitchena, Kniffen, Sanderson

Nays: None

Absent: Bellairs

Motion Carried

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OLD BUSINESS

**POLLY ANN TRAILWAYS FUTURE PARTICIPATION**

Treasurer Ferrari moved, Trustee Kniffen seconded to Table Polly Ann Trailways Future Participation until the next meeting, Tuesday, November 21, 2006 so item can be voted on by a full Board.

Ayes: 6                Nays: 0                Absent: 1  
Motion Carried

**PROFESSIONAL SERVICES GUIDELINES**

Trustee Behnke moved, Trustee Kniffen seconded to Table the Professional Services Guidelines until the Tuesday, November 21, 2006 meeting.

Ayes: 6                Nays: 0                Absent: 1  
Motion Carried

**NORTH OAKLAND TRANSPORTATION AUTHORITY – REQUEST FOR ADDITIONAL FUNDING**

Supervisor Dunn moved, Trustee Kniffen seconded to table North Oakland Transportation Authority’s request for additional funding until the next meeting, Tuesday, November 21, 2006.

Ayes: 3                Nays: 3                Absent: 1  
Motion Failed

Supervisor Dunn moved, Trustee Sanderson seconded to table North Oakland Transportation Authority’s request for additional funding until Addison Township has acted.

Ayes: Behnke, Dunn, Kniffen, Sanderson  
Nays: Ferrari, Fitchena  
Absent: Bellairs  
Motion Carried

**RENEWAL OF SUPPORT CONTRACT WITH TECH RESOURCES**

Treasurer Ferrari moved, Trustee Sanderson seconded to enter into the one (1) year service contract with Tech Resources to maintain our system per their bid on 10/3/06 in the amount of \$7,552.00.

Ayes: Dunn, Ferrari, Kniffen, Sanderson  
Nays: Behnke, Fitchena  
Absent: Bellairs  
Motion Carried

NEW BUSINESS

**CHARTER COMMUNICATIONS SAFETY PATH IN-LIEU OF AGREEMENT**

Treasurer Ferrari moved, Supervisor Dunn seconded that the Charter Township of Oxford Board of Trustees authorize Supervisor William Dunn to sign the Safety Path Cash In-Lieu of Agreement in the amount of \$35,126.40 on behalf of the Charter Township of Oxford and cc VII Operating LLC as presented.

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Ayes: Dunn, Ferrari, Fitchena,  
Nays: Behnke, Kniffen, Sanderson  
Absent: Bellairs  
Motion Failed

Trustee Behnke moved, Trustee Kniffen seconded to Table the Charter Communications Safety Path In-Lieu of Agreement until the next meeting, Tuesday, November 21, 2006 so as to have a full Board of seven (7) for voting.

Ayes: 3            Nays: 3            Absent: 1  
Motion Failed

Trustee Behnke moved, Treasurer Ferrari seconded that the Charter Township of Oxford Board of Trustees authorize Supervisor William Dunn to sign the Safety Path Cash In-Lieu of Agreement in the amount of \$35,126.40 between the Charter Township of Oxford and Charter Communications as presented.

Ayes: Behnke, Dunn, Ferrari, Fitchena,  
Nays: Kniffen, Sanderson  
Absent: Bellairs  
Motion Carried

**ESTABLISHING TWO AND THREE YEAR BUDGET CYCLES TO FINANCIALLY PLAN FOR THE TOWNSHIP'S FUTURE.**

No action taken – Board to consider.

*Board consensus was to have Supervisor Dunn, Deputy Supervisor Burns, and Treasurer Ferrari meet after the first of the year to project a budget for the next two or three years.*

BOARD OF TRUSTEES COMMENTS

Trustee Behnke noted that on Tuesday November 14, 2006, from 5:00 to 8:00 pm, the Oxford/Orion Kawianas will be waiting tables and washing dishes at Kallaways to raise money of the community.

Trustee Sanderson commended the community for the marvelous election turnout. Election workers did a fantastic job and worked long hours. She wanted to thank everyone.

Supervisor Dunn had no additional comments.

Treasurer Ferrari asked the Board to consider adjusting what the election workers will be paid for yesterday's election due to the long hours they put in. Trustee Sanderson agreed to come back with a presentation regarding this election cycle. Mr. Ferrari also asked about holding an Open House for the new Township Hall. Supervisor Dunn said he referred this idea to the Building and Site Committee for a decision.

Trustee Kniffen replied they were waiting to hold an Open House until the General Contractor was finished. He noted that there was a set amount for this project and it is close to being reached, they have to be careful with additional expenditures, most of the money left is allocated to the Architect and the General Contractor. He also wanted to thank the staff for their cooperation during the project.

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Trustee Fitchena had no additional comments.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Behnke seconded to adjourn at 9:40 pm.

Ayes: 6            Nays: 0            Absent: 1

Motion Carried

\_\_\_\_\_  
William Dunn, Supervisor  
Date Approved  
/lmh

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Clara J. Sanderson, CMC, Clerk