

**CHARTER TOWNSHIP OF OXFORD
COUNTY OF OAKLAND MICHIGAN**

SYNOPSIS

Of the Regular Meeting of the Charter Township of Oxford Board of Trustees held on June 13th, 2007 at the Oxford Veterans Memorial Civic Center.

PRESENT: Trustee Behnke, Trustee Bellairs, Supervisor Dunn, Treasurer Ferrari, Trustee Fitchena, Trustee Kniffen, Clerk Sanderson

ABSENT: None

The following actions were taken:

Approved the agenda with the following addition: 7.c. Personnel Issue

Approved the Consent Agenda, with the exception of Consultant and Regular Bills as presented.

Adopted the Maintenance Agreement for the Lifepak units as presented and authorized Supervisor Dunn to sign on behalf of the Township.

Adopted the Oakland County Hazard Mitigation Plan sample resolution as presented inserting Oxford Township in the requested community name, inserting Fire Chief LeRoy in the requested position name, and adding sections that we need to address:

Install additional tornado sirens Recommendation 2 Section 6.3.1.42Page 214

Fire Chief LeRoy's name is also to be inserted as the name of position to give priority attention to action items as recommended.

Accepted the resignation of Firefighter Matthew Shar and offered that position to Aaron Culloty at the beginning wage and rate structure in place for the Oxford Fire Department.

Allowed the Parks and Recreation Department the opportunity to program the lower level of the Vets' Hall for seniors and all other civic organization clubs including additional recreation programs at their leisure for a fee of \$150.00 per month; contingent upon discussion with Mike Pucher, Oakland County, regarding CDBG funding.

Approved Supervisor Dunn signing the Second Amended Consent Judgment as presented with Trident-Crest III L.L.C.

Approved the Charter Township of Oxford Fee Schedule; Ordinances, Plans, Maps and Copies dated 6/11/07; adding Design Standards at \$10.00 for CD, Water Master Plan at \$10.00 for CD and Sewer Master Plan for \$10.00 for CD.

Regarding agenda item 'Consideration of Bid for Oxford Township Property at 18 W. Burdick Street'; counter offered at \$262,500.00.

Authorized the NO HAZ bill in the amount of \$2,999.65 as presented.

Approved revisiting the Noxious Weeds Ordinance for Oxford Township.

Directed Supervisor Dunn to write a letter to MDEQ on behalf of Crossroads for Youth stating that at some point the Township or other applicable party will possibly put a water line in, at which time, will allow Crossroads for Youth to hook-up.

Allowed Mr. Edward Novak, 788 Tanview Drive, to pay his tap-in fee over a five (5) year period at 1% over prime and the amount be prorated yearly. If the amount is not paid by September 30th of each year, it is to be transferred to the tax roll.

Directed the Township Engineer to place the PRV at State Street and Willow Lake Drive.

Approved employing Sterling Cleaning on a temporary 90 day basis beginning July 1, 2007 at a cost of \$295 per month and reevaluate their job performance on September 26, 2007.

Allocated to Dorothy Root an extra \$200 per month from October 2006 through July 2007 for additional work done at 300 Dunlap Road.

Approved the proposals and contracts for OLHSA for 2006 CDBG funds in an amount of \$4,000.00 for Safety/Repair Services, \$3,500.00 for Housekeeping Services and \$3,292.00 for Yard Services and authorized Community Development Block Grant Fund Coordinator Joseph G. Ferrari to sign the necessary documents on behalf of Oxford Township.

Contracted with Tech Resources for a server tune-up in the amount of \$299.00.

Approved all Regular Bills through June 7, 2007, changing Sherman Publications; 270793A; Safety Path Legal Notices to General Fund, as presented and authorized Clerk Sanderson to issue warrants and distribute funds accordingly.

At 11:00 p.m., extended the meeting an additional five (5) minutes.

At 11:05 p.m., extended the meeting an additional five (5) minutes.

Approved the Adkison, Need & Allen, P.L.L.C. and Carlisle/Wortman Associates Consultant Bills through June 7, 2007 as presented and authorized Clerk Sanderson to issue warrants and distribute funds accordingly.

Approved the Secrest, Wardle, Lynch, Hampton, Truex & Morely, P.C. Consultant bill through June 7, 2007 as presented and authorized Clerk Sanderson to issue warrants and distribute funds accordingly.

Approved all Rowe Engineering Consultant Bills through June 7, 2007, with the exception of Invoice 56302 \$566.50, Invoice 56247 \$798.50 and Invoice 56298 \$397.00, as presented and authorized Clerk Sanderson to issue warrants and distribute funds accordingly.

Directed Clerk Sanderson to write a letter to Rowe Engineering advising that the Township feels the electronic transfer of files from Rowe Engineering to Giffels-Webster is not a billable expense.

Meeting was adjourned at 11:12 p.m.

Clara J. Sanderson, CMC

Oxford Township Clerk

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