

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,  
WEDNESDAY, JULY 11, 2007

A Regular Meeting of the Charter Township of Oxford Board of Trustees held July 11, 2007 at the Oxford Veterans Memorial Civic Center.

Members Present: Behnke, Bellairs, Dunn, Ferrari, Fitchena, Kniffen, Sanderson

Members Absent: None

Also Present: Recording Secretary Exel, Ron Davis-Parks and Recreation Director,  
Lt. Perry–Oakland County Sheriff’s Department, C. J. Carnacchio-Oxford  
Leader and approximately fifteen citizens

Supervisor Dunn called the meeting to order at 7:33 p.m.

APPROVAL OF THE AGENDA

Supervisor Dunn requested deletion of item 8. b. 2007 Budget Amendment-295-Building Permit Fund.

Trustee Kniffen moved, Trustee Behnke seconded to approve the agenda as presented.

Ayes: 5      Nays: 2      Absent: 0

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Helen Barwig commented regarding the Lake Villa water situation and questioned why, when Mr. Christopher has not complained about water bond fees, the Township Board voted not to bill Lake Villa for those fees.

APPROVAL OF CONSENT AGENDA

Treasurer Ferrari moved, Trustee Kniffen seconded to approve the Consent Agenda, with the exception of Approval of Consultant Bills through July 5, 2007, as presented.

Ayes: Fitchena, Bellairs, Kniffen, Ferrari, Dunn, Sanderson, Behnke

Nays: None

Absent: None

Motion Carried

FIRST READING

**PROPOSED ORDINANCE NO. 111 – AN ORDINANCE TO PROVIDE FOR THE  
REMOVAL AND DESTRUCTION OF NOXIOUS WEEDS IN THE CHARTER  
TOWNSHIP OF OXFORD, AND FOR THE COLLECTION OF SUCH REMOVAL BY  
THE CHARTER TOWNSHIP OF OXFORD, AND FOR THE IMPOSITION OF  
PENALTIES FOR THE VIOLATION THEREOF**

Supervisor Dunn moved, Trustee Kniffen seconded to drop this ordinance.

Ayes: Bellairs, Kniffen, Dunn, Sanderson

Nays: Ferrari, Behnke, Fitchena

Absent: None

Motion Carried

OLD BUSINESS

**MT PLEASANT CEMETERY**

Discussion only – no action taken.

**2007 BUDGET AMENDMENT – 295 – BUILDING PERMIT FUND**

Discussion only – no action taken. Special meeting set for Wednesday, July 18, 2007; 7:30 p.m.

**TOWNSHIP PROPERTY AT 18 W. BURDICK STREET**

Treasurer Ferrari moved, Trustee Bellairs seconded to authorize Supervisor Dunn and Lt. Perry to work on getting a total cost estimate to renovate 18 W. Burdick Street from township administrative offices to township police service offices; simultaneously, we also direct Supervisor Dunn to get two architectural bids or, if possible, receive free architectural services and start applying for any required Oxford Village procedures that need to be followed.

Ayes: Kniffen, Ferrari, Dunn, Sanderson, Behnke, Fitchena, Bellairs

Nays: None

Absent: None

Motion Carried

NEW BUSINESS

**UTILITY BILLING CUSTOM PROGRAM**

Treasurer Ferrari moved, Clerk Sanderson seconded to direct Clerk Sanderson, for the next Board Meeting, to prepare an amendment to the Oxford Township Sewer Ordinance to change the way we bill late sewer charges from the penalty of \$3.15 per month to \$3.20 for the entire period and drop the \$.03 per month thereafter for each of the other two months and to be billed one time each quarterly billing.

Ayes: Ferrari, Dunn, Sanderson, Behnke, Fitchena

Nays: Bellairs, Kniffen

Absent: None

Motion Carried

**AWARDING BID FOR LAWN MAINTENANCE AT TOWNSHIP HALL**

Trustee Kniffen moved, Treasurer Ferrari seconded to accept the Hi Hill Lawn Service, Inc., bid as presented for two and one-half (2-1/2) years from July 16, 2007 thru December 31, 2009 in the total amount of \$6,550.00; contingent upon all insurance in place and following all bid specifications from Supervisor Dunn.

Ayes: Fitchena, Ferrari, Dunn, Sanderson, Behnke, Kniffen

Nays: Bellairs

Absent: None

Motion Carried

**POSSIBLE TAX PROPERTY FORECLOSURE PURCHASES**

Supervisor Dunn moved, Clerk Sanderson seconded to direct Treasurer Ferrari to write a letter to the Oakland County Treasurer declining the Township's right of first refusal to purchase the two properties listed.

Ayes: 6      Nays: 1      Absent: 0

Motion Carried

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

**APPROVAL OF CONSULTANT BILLS THROUGH JULY 5, 2007**

Trustee Behnke moved, Trustee Fitchena seconded to approve all Consultant Bill through July 5, 2007 as presented, with the following exceptions until clarification as to the date when the

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Township Board moved to no longer accept billing regarding the issue of city incorporation is made, and authorize Clerk Sanderson to issue warrants and distribute funds accordingly.

- Foster, Swift, Collins & Smith, P.C. Invoice #490847 5/4/07 \$65.00
- Rentrop & Morrison, P.C. Invoice #13064 6/1/07 \$376.82

Ayes: Dunn, Sanderson, Behnke, Fitchena

Nays: Bellairs, Kniffen, Ferrari

Absent: None

Motion Carried

BOARD OF TRUSTEES COMMENTS

Treasurer Ferrari commented on the Lake Villa bond debt fee situation stating he feels the Township has chosen not to collect these fees due to what would be collecting money for services the Township would not be providing until such time as water is provided to Lake Villa. Treasurer Ferrari also thanked Parks and Recreation for their interest in providing Township maintenance, however, feels that department's responsibility is to provide recreation programming rather than lawn maintenance.

Trustee Bellairs spoke in favor of Parks and Recreation providing the Township with maintenance services stating she feels Mr. Davis would not sacrifice recreation programming by providing maintenance services.

Trustee Fitchena praised both Parks and Recreation and the Sheriff's Department and also stated that the NOTA final draft for the Coordination Plan has now been completed for presentation to MDOT and SMART.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Behnke seconded to adjourn the meeting at 9:18 p.m.

Ayes: 7 Nays: 0 Absent: 0

Motion Carried

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William Dunn, Supervisor

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Clara J. Sanderson, CMC, Clerk

Date Approved July 25, 2007

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