

Charter Township of Oxford 300 Dunlap Rd Oxford, Michigan 48371 Phone (248)628-9787

ORDINANCE AND BUILDING ENFORCEMENT COMPLAINT FORM

- What is Ordinance Enforcement? Rules governing the use of private property are intended to
 protect the public health, safety, and welfare of all citizens. The Building Department is
 responsible for enforcing the provisions of Township Ordinances, State Building Codes and
 Property Maintenance Codes.
- Any citizen may file a complaint whenever they observe conditions, uses of property or structures that they suspect are improper.
- What happens once I've submitted my written complaint? Except for issues where an immediate
 threat to health and safety exist, initial inspection of the site will normally occur within 1-3
 business days. Resolutions, however, can take weeks, months and sometimes longer depending
 upon complexity and legal ramifications involved.

COMPLAINANT INFORMATION

The following information is optional, but we request the information so we may contact you in case we need to clarify the information concerning the complaint.

Your name:	Phone number:
Your address:	
E-mail address:	
Would you prefer to remain anonymous? YES	NO
If necessary, may we enter your property to view t	he alleged violation? YES NO
Please understand, if our inspectors/ officers cannot becomes more difficult. Please include any picture assessment of the alleged violation.	

THIS SECTION IS ABOUT THE COMPLAINT- BE CONCISE AND COMPLETE

Address of the violation:	
Property owner (if known):	
Occupants of property (if known):	
Nature of Complaint:	

Completed forms may be dropped off or emailed to

Mikelafrate@Oxfordtownship.org